Alpine Meadows Improvement and Service District
Regular Monthly Board Meeting
February 8, 2018

Item I: Meeting Called to Order:
The regular monthly meeting of the Alpine Meadows Improvement and Service District (ISD) Board of Directors was called to order at 9:03 a.m. MST by Laura Ladd on Thursday, February 8, 2018 at the Meridian Group offices located at 330 North Glenwood in Jackson, Wyoming. Director Jane Chapman was in attendance, as was Lisa Paddleford to take the meeting minutes. Directors Laura Ladd, Amy Simkin, and David Miller attended via telephone. Kelley Tetrault was absent.

Item II: Formal Approval of January 8, 2018 Meeting Minutes:
Amy made a motion to adopt the regular meeting minutes as presented; David seconded the motion and the meeting minutes were unanimously approved.

Item III: Bids:
None.

Item IV: Claims Approved:
Jane made a motion to approve the claims totaling $8,541.25. David seconded the motion and payment for these invoices were unanimously approved by the Board.

Lisa noted that she has not received the revised invoice from Sprinkler Specialties. The matter is tabled again until next month.

Item V: Claims Rejected:
None.

Item VI: Agenda Matters:

- Review of Budget-to-Actual and Monthly Cash Flow Reports:
  Jane noted all line items were well within budget. Payments of annual dues from Lincoln County seem ahead of schedule; only $20K in fees have yet to be collected. Nothing out of the ordinary were noted in either of the reports.
- Review January 2018 Bank Statements and Reconciliations:
  All statements reconciled. Jane noted a $13K deposit from Lincoln County was received. All checks approved for payment last month had cleared.
- Update on Annexation:
  Bill Wotkyns, former AMISD Board member, has continued to follow up with Mayor Lutz regarding annexation of Alpine Meadows. Bill told Laura the Town voted in January to proceed with annexation but are choosing to restart the required readings of the proposed ordinance so additional properties can be included in the annexation petition. Bill said the Mayor hopes to complete annexation in April or May.

  Laura noted there has been no further discussion of money with the Town in the annexation negotiations since the Board sent its understanding of annexation terms in March 2017. Amy, who had attended a prior Town Council meeting at which annexation of Alpine Meadows was discussed, observed conflicting opinions between the Mayor's and some Town Council members' terms of annexation. Amy went on to state that while she was very appreciative of Kelley's efforts to bring attention to the water rates North Star Utility customers are paying, she wished Bryce Freeman from the Office of Consumer Advocacy had acted sooner than February 6 to contact the PSC about the matter. She expressed concern that the timing of the letter written by Mr. Freeman might be bad in that the Town was now starting to move forward with annexation and it might cause some animosity. Both Laura and David think the letter from Bryce Freeman will benefit Alpine Meadows if Mayor Lutz is asked to appear before the PSC to explain the Town's inaction on annexation and the differing rate structures for Town residents and North Star customers. When Amy still expressed concern about how the Town might react, Laura suggested Amy contact Mayor Lutz and let him know about the letter and reiterate Alpine Meadow's desire to be annexed. Amy said she would do that, as she knows the Mayor wants annexation to occur and is aware of the movement in the real estate market that spells growth for Alpine Meadows.

  The next Town Council meeting is February 20; Laura felt it was vital for the ISD Board to have a presence at the meeting and asked who might be able to attend. David offered to attend the meeting; Laura will send

him the letter of annexation terms the ISD Board had sent to the Town a year ago so he could be fully informed on the terms of annexation the Board had agreed on. David will provide an update to the ISD Board after the Town Council meeting.

- Update on Response from PSC:
  After speaking with Bryce Freeman of the Office of Consumer Advocate last week, Laura received a copy of the letter Mr. Freeman sent to the PSC on February 6. A copy of this letter, as referenced above, was distributed to the board members prior to the meeting and included in the board packet.
- ARC Update:
  Lisa spent one hour on ARC matters in January; time was spent on 1) coordinating a meeting between a property owner and Levi to review a preliminary design and 2) collecting/filing submittal information from Levi on various reviews and discussing upcoming site visits and construction. Lisa said Levi has expressed concern about working with Habitat and the homeowners to satisfactorily complete work prior to making final site visits to the homes this spring or early summer. When Amy said Levi had expressed those concerns to her, Laura asked if the Board might offer support to Levi by scheduling a face-to-face meeting with all parties involved. Both Amy and Lisa felt Levi would be appreciative of the offer of support but Lisa wanted to ask Levi how he felt before scheduling a meeting. The Board agreed with this approach; Lisa will contact Levi and let the Board know how he wants to proceed.

Item VII: Other Matters Discussed and Action Taken, If Any:

- Written Statement from Sprinkler Specialties:
  None received. Item tabled until the next meeting.
- A discussion was held about scheduling the monthly meeting at the same time of the annual meeting, which is scheduled for Tuesday, March 6 at 5:30 p.m. When Amy said she would be unable to attend an evening meeting, Laura asked if it would work better for her to schedule the annual and monthly meetings separately; Amy said because of her work demands in March and April, even attendance at noon meetings will present a challenge for her. Jane and David offered they could attend an evening meeting so Laura asked Lisa to reach out to Kelley to see if she could also attend. If everyone but Amy could attend an evening meeting on March 6, the Board would combine its monthly meeting with the annual meeting. Lisa will get back to the board with an answer from Kelley.
- Lisa reminded the Board that the election is scheduled for March 20 and asked if the Board wanted to hold a separate meeting to review election results. The Board said it would rather not hold another meeting in the month if at all possible; Lisa will review the state statutes to determine how voting results should be tallied and verified.

Item IX: Adjournment:
With no further business to discuss, the meeting was adjourned at 9:40 a.m. MST.

Respectfully submitted,

Laura Ladd
Vice President – Alpine Meadows ISD Board of Directors

Jane Chapman
Treasurer – Alpine Meadows ISD Board of Directors