Alpine Meadows Improvement and Service District
Regular Monthly Board Meeting
December 8, 2017

Item I: Meeting Called to Order:
The regular monthly meeting of the Alpine Meadows Improvement and Service District (ISD) Board of Directors was called to order at 12:02 p.m. MST by Laura Ladd on Friday, December 8, 2017 at the Meridian Group offices located at 330 North Glenwood in Jackson, Wyoming. Directors David Miller was in attendance, as was Lisa Paddleford to take the meeting minutes. Directors Laura Ladd, Amy Simkin, and Kelley Tetrault attended via telephone. Jane Chapman was absent.

Item II: Formal Approval of November 8, 2017 Meeting Minutes:
David made a motion to adopt the regular meeting minutes as presented; Amy seconded the motion and the meeting minutes were unanimously approved.

Item III: Bids:
None.

Item IV: Claims Approved:
The Board discussed the invoice ($2,002.42) received from Sprinkler Specialties (SS) for the trips made and work done to the entrance irrigation system this past July through September. Lisa had some concerns about the charges incurred for the manual watering that had to be done until the new water meter was installed; she was told that the watering would be done by an employee of SS who lived in Thayne while on his way to work in Jackson so the mileage charge appears excessive. Lisa had a brief conversation with the owner, Rick, a few days prior to the meeting but he had to cut the call short and has not called back as promised. Lisa will speak with Rick about the charges and obtaining a written statement from him regarding his opinion on when/how the fittings were broken and report back to the Board.

Amy made a motion to approve all the other claims with the exception of SS, for a total of $8,983.75. Laura seconded the motion and payment for these were unanimously approved by the Board.

Item V: Claims Rejected:
The invoice in the amount of $2,002.42 from SS was tabled until the next meeting.

Item VI: Agenda Matters:

- Review of Budget-to-Actual and Monthly Cash Flow Reports:
  Jane was absent but the rest of the directors noted the reports all looked fine and that nothing unusual was noted.
- Review November 2017 Bank Statements and Reconciliations:
  In Jane's absence, the remaining board members did not see anything amiss. All statements reconciled. Lisa noted the large deposit received from Lincoln County and asked if the Board wanted Sean Chapman to move excess funds into the MMA, which earns interest. The Board indicated that Sean should proceed if he thought that was a good idea – Lisa will follow up with Sean.
- Update on Early Census, Annexation:
  Included in the board packet is a letter drafted to Senator Barrasso from the ISD Board; Laura asked everyone to review the letter and provide comments prior to Lisa finalizing and sending the letter.

  On a separate note, Kelley added that she has not yet heard back from her contact at the Public Service Commission (PSC) regarding the letter she sent in October. She told her contact at the PSC, and reiterated to fellow board members, that she would be calling every two weeks until she received a response to her complaint regarding rates charged to Alpine Meadows property owners.
- ARC Update:
  Amy asked Lisa whether the ARC was functioning more smoothly. Lisa said it was and that she was pleased with how Levi was carrying out duties as chairperson, especially during her absence from the office in October and November.

  In review of her timesheets, she noted that she inadvertently did not tally all the time on her September timesheet, leaving six hours unbilled. Laura felt it wasn't worthwhile to ask Meridian to bill for the time to which the Board agreed.

Amy again brought up the topic of compensation to the ARC for its work. In light of Lisa's positive feedback on Levi's work performance, those present felt Levi should be compensated for his work but recognized that Jane may feel differently, pursuant to comments she's made at previous meetings. Amy agreed to approach Levi and ask him what his idea of a fair compensation model might look like. This topic will be discussed in more detail at next month's meeting

- Written Statement from SS:
  None received. See discussion under Item IV.

Item VII: Other Matters Discussed and Action Taken, If Any:

- The next monthly meeting of the AMISD board of directors will be held on Monday, January 8, 2018 at 12:00 p.m. MST.

Item IX: Adjournment:

With no further business to discuss, David made a motion to adjourn the meeting, which Laura seconded. The meeting was adjourned at 12:31 p.m. MST.

Respectfully submitted,

Laura Ladd
Acting President – Alpine Meadows ISD Board of Directors

Jane Chapman
Treasurer – Alpine Meadows ISD Board of Directors