Alpine Meadows Improvement and Service District
Regular Monthly Board Meeting
July 7, 2017

Item I: Meeting Called to Order:
The regular monthly meeting of the Alpine Meadows Improvement and Service District (ISD) Board of Directors was called to order at 12:05 p.m. MDT by Laura Ladd on Friday, July 7, 2017 at the Meridian Group offices located at 330 North Glenwood in Jackson, Wyoming. Directors Laura Ladd, Jane Chapman, and Bill Wotkyns were in attendance, as was Lisa Paddleford to take the meeting minutes. Director Amy Simkin called in to the meeting; Director Kelley Tetrault was absent.

Item II: Formal Approval of June 20, 2017 Meeting Minutes:
Jane made a motion to adopt the regular meeting minutes as presented; Bill seconded the motion and the meeting minutes were unanimously approved.

Item V: Review Bids:
None.

Item VI: Claims Approved:
Bill made a motion to approve the claims totaling $1,795.00, which Jane seconded and the Board unanimously approved.

Item V: Claims Rejected:
None.

Item VI: Agenda Matters:

- Review of Budget-to-Actual and Monthly Cash Flow Reports:
  Jane noted the budget to actual report reflects the final report for the 2016-2017 fiscal year. All line items came in under budget.
- Review of June 2017 Bank Statements and Reconciliations:
  The bank statements reflected checks which were written for expenses approved for payment in June. It was noted that Sean moved $14,311 from the operating account to the savings account in order to earn interest. Reserve funds in the amount of $30K were also transferred to savings for the same reason.
- ARC Review June 2017:
  Lisa spent a total of 7.75 hours on ARC matters during the month. Work was comprised of responding to applicants on submissions and guidance of the ARC reviewing plans without Andy. The Board also reviewed Lisa's comparison of ARC income to the cost of time spent by the ARC & Lisa for the fiscal year ending; all lot reviews came in under budget to date, some quite significantly. Laura said this report was very helpful and asked Lisa to make this report available every month.

  Lisa and the Board discussed ways in which the ARC might work more efficiently, including meeting as a group to review submissions and appointing a main contact person to correspond with Lisa. The Board also held a discussion regarding the ARC acting as a voluntary committee vs. a paid one and decided to ask the ARC members themselves how they felt about it. Lisa will convey the suggestions to improve efficiency and ask the members to respond to the latter question.
- Annexation:
  Laura announced that she and Bill scheduled a meeting with the Mayor, a Town Council member and the Town Attorney on 7/13/17 at 1:00 p.m. in Alpine. Amy said she would try to be present for the meeting. The biggest hurdle to annexation is the current requirement for the ISD to initiate annexation by submitting a petition; this will require a great deal of time and expense for the ISD, which would be a hardship. Laura will gather information which the Board hopes will encourage the Town to lead the annexation effort.
- Upcoming Board Vacancies:
  Amy's and Bill's terms expire this November; Bill said he will serve out his term but not run for re-election. Amy will only be coming to Jackson two days a week when her maternity leave ends but would be willing to consider running for re-election if meetings could be scheduled for one of those two days. Laura said she would send a note to Spencer VanShaack, a homeowner who has expressed interest in

serving on the Board, to encourage him to run for the Board in November when there will be at least one open seat.

Item VII: Other Matters Discussed and Action Taken, If Any:

- Status of Roadside Weed Control & Knapweed, Rock Removal and Mowing:
  Lisa said the weed control on the roadsides was delayed due to wet weather and was performed in June rather than mid-May. Casey will re-apply chemical as needed in problem spots. Per Casey, Lincoln County is recommending that spraying for knapweed be applied in July. Because of a grass fire on July 4, the Board would like mowing to be done earlier than the mid-August date originally planned for. Lisa will contact Casey to get that moved up on the schedule.

  The Board would like to amend the Rules and Regulations to ban fireworks, as this is the second grass fire in two years; the Board instructed Lisa to email members regarding amending that document and ask for comments. In the interim, Lisa will also request that people not set off fireworks and inform them that mowing of the subdivision will be prioritized to reduce fire danger.
- Re-Issue Check to Reimburse Compliance Deposit:
  Lisa said she contacted the homeowner who had not cashed her compliance deposit refund and confirmed she had no record of receiving it. The Board approved re-issuing a new check.
- The next monthly meeting of the AMISD board of directors will be held on Tuesday, August 8, 2017 at 12:00 p.m. MDT.

Item VIII: Adjournment:

With no further business to discuss, Bill made a motion to adjourn the meeting, which Jane seconded. The meeting was adjourned at 12:54 p.m. MDT.

Respectfully submitted,

Laura Ladd
Vice President – Alpine Meadows ISD Board of Directors

Jane Chapman
Treasurer – Alpine Meadows ISD Board of Directors